LOUDON COUNTY COMMISSION
LOUDON COUNTY, TENNESSEE
Monday, December 1, 2025
Courthouse Annex Building
6:00 P.M.

REGULAR COMMISSION MINUTES

(1) Opening of Meeting

BE IT REMBERED, that the Board of Commission of Loudon County was convened in regular session in Loudon, Tennessee on the 1st day of December 2025.

Commission Chairman Henry Cullen called the meeting to order at 6:00 pm.

(2) Public Hearing

Loudon County Codes Enforcement Director – Jim Jenkins held the Public Hearing for the zoning issues for:

A) A RESOLUTION TO AMEND THE LOUDON COUNTY ZONING RESOLUTION, ARTICLE 5, SECTION 5.45, D. Cluster Development Option, PURSUANT TO TENNESSEE CODE ANNOTATED, SECTION 13-7-105
Approved - 7 Disapproved - 0

B) A RESOLUTION AMENDING THE ZONING MAP OF LOUDON COUNTY, TENNESSEE, PURSUANT TO CHAPTER SEVEN, §13-7-105 OF THE TENNESSEE CODE ANNOTATED, TO REZONE FROM R-1, SUBURBAN RESIDENTIAL DISTRICT TO C-2 GENERAL COMMERCIAL DISTRICT, LOUDON COUNTY TAX MAP 068, PARCELS 024.00 & 024.08, LOCATED AT CHATUGA DR, LOUDON COUNTY, TN, SITUATED IN THE 7th LEGISLATIVE DISTRICT
Approved - 7 Disapproved – 0

C) RESOLUTION ADOPTED BY THE LOUDON COUNTY COMMISSION CLOSING THE END OF DEEP COVE LANE, LOCATED IN THE LAKE VIEW SUBDIVISION, LOCATED IN THE 3RD LEGISLATIVE DISTRICT OF LOUDON COUNTY TENNESSEE. Approved - 7 Disapproved – 0

(3) Opening of Meeting

Commissioner Quillen opened the County Commission Meeting by leading the Pledge of Allegiance to the Flag of the United States of America and then gave the invocation.

(4) Roll Call

Upon Roll Call, the following commissioners were present: **Chase Randolph, Bill Geames, William Jenkins, Rosemary Quillen, Gary Whitfield, Henry Cullen, Joe Morrison, Van Shaver, Adam Waller** (9)

Also present, were **Mayor- Buddy Bradshaw, Director of Accounts and Budgets - Erin Rice and Chief Deputy –Tammie Wampler.**

The following were absent: **Bill Satterfield** (1)

(5) Agenda Adoption

Commission Chairman Henry Cullen requested that the December 1, 2025 agenda be adopted.

Commissioner Shaver made a motion to approve the agenda.

Commissioner Waller seconded the motion.

Upon Voice Vote, the motion PASSED unanimously.

(6) Minutes Approved

Commission Chairman Henry Cullen requested that the November 3, 2025 Loudon County Commission Meeting Minutes be accepted.

Commissioner Shaver made the motion to accept the minutes as presented.

Commissioner Geames seconded the motion.

Upon Voice Vote, the motion PASSED.

(7) Public Comments

Commission Chairman Henry Cullen stated there were no speakers who signed up for General Public Comments.

(8) Zoning- Cluster Development Option

Loudon County Codes Enforcement - Jim Jenkins presented to commission the following Zoning Items:

A) A RESOLUTION TO AMEND THE LOUDON COUNTY ZONING RESOLUTION, ARTICLE 5, SECTION 5.45, D. Cluster Development Option, PURSUANT TO TENNESSEE CODE ANNOTATED, SECTION 13-7-105 Approved - 7 Disapproved – 0

Commissioner Shaver made a motion to approve the zoning recommendation.

Commissioner Waller seconded the motion.

Upon Voice Vote, the motion PASSED. RESOLUTION 120125-A

(9) Zoning – Chatuga Drive

B) LOCATED AT CHATUGA DR, LOUDON COUNTY, TN, SITUATED IN THE 7th LEGISLATIVE DISTRICT Approved - 7 Disapproved – 0

Commissioner Shaver made a motion to approve the zoning recommendation.

Commissioner Randolph seconded the motion.

Upon Voice Vote, the motion PASSED. RESOLUTION 120125-B

(10) Zoning – Lake View Subdivision

C) LOCATED IN THE LAKE VIEW SUBDIVISION, LOCATED IN THE 3RD LEGISLATIVE DISTRICT OF LOUDON COUNTY TENNESSEE. Approved - 7 Disapproved – 0

Commissioner Whitfield made a motion to approve the zoning recommendation.

Commissioner Geames seconded the motion.

Upon Voice Vote, the motion PASSED. RESOLUTION 120125-C

(11) 2026 Commission Meeting Dates / 2026 Government Holidays

Mayor Bradshaw presented to commission the: 2026 Loudon County Commission Meeting Dates and the 2026 Loudon County Government Holidays for approval.

Commissioner Shaver made a motion to approve the Commission Meeting Dates and the Government Holidays for 2026.

Commissioner Waller seconded the motion.

Upon Voice Vote, the motion PASSED. EXHIBIT 120125-D

Loudon County Purchasing Director – Matt Kleinschmidt presented to commission

(12) Property Assessor Copy Machine Lease

A) Property Assessor copy machine lease - 60 months $190.40 per month EXHIBIT 120125-E

(13) Eaton Elementary Copy Machine Lease

B) Eaton Elementary copy machine lease - two machines - 60 months $ 283.68 per month EXHIBIT 120125-F

(14) Board of Education Central Office Copier Lease

C) Board of Education central office copier lease - 60 months $199.26 per Month EXHIBIT 120125-G

(15) Circuit Court Postage Machine Lease

D) Circuit Court postage machine lease - 60 months $133.69 per month EXHIBIT 120125-H

Commissioner Shaver made a motion to approve all four items A-D.

Commissioner Waller seconded the motion.

Commission Chairman Cullen called for a Roll Call Vote.

Upon Roll Call Vote, the following commissioners voted AYE: **Geames, Jenkins, Quillen, Whitfield, Cullen, Morrison, Shaver, Waller, Randolph** (9)

Upon Roll Call Vote, the motion PASSED.

(16) Budget- Evidence Custodian to Director of Property & Forensic Evidence

Director of Accounts and Budgets Erin Rice presented to commission the following:

A) Consideration of recommendation to change position of Evidence Custodian to Director of Property and Forensic Evidence

Commissioner Whitfield made the motion to approve the request.

Commissioner Shaver seconded the motion.

Commission Chairman Cullen called for a Roll Call Vote.

Upon Roll Call Vote, the following commissioners voted AYE: **Jenkins, Quillen, Whitfield, Cullen, Morrison, Shaver, Waller, Randolph, Geames** (9)

Upon Roll Call Vote, the motion PASSED.

(17) Budget – In-Service Salary $ 800 Post Certified Officer

Director of Accounts and Budgets Erin Rice presented to commission the following:

A) Consideration of recommendation to approve In-Service salary supplement ($800/Post Certified Officer) payments to officers prior to reimbursement from the State

Commissioner Shaver made a motion to approve the recommendation.

Commissioner Quillen seconded the motion

Commission Chairman Cullen called for a Roll Call Vote.

Upon Roll Call Vote, the following commissioners voted AYE: **Quillen, Whitfield, Cullen, Morrison, Shaver, Waller, Randolph, Geames, Jenkins** (9)

Upon Roll Call Vote, the motion PASSED.

(18) Budget Amendment – Fund 101, 156

Director of Accounts and Budgets Erin Rice presented to commission the following:

A) Consideration of recommendation to approve amendments/line adjustments in the following funds:

1. County General Fund 101 RESOLUTION 120125-I
2. Education Debt Service Fund 156 RESOLUTION 120125-J

Commissioner Shaver made the motion to approve items # 1 & 2.

Commissioner Geames seconded the motion.

Commission Chairman Cullen called for a Roll Call Vote.

Upon Roll Call Vote, the following commissioners voted AYE: **Whitfield, Cullen, Morrison, Shaver, Waller, Randolph, Geames, Jenkins, Quillen** (9)

Upon Roll Call Vote, the motion PASSED.

(19) Monthly Repots

Director of Accounts and Budgets Erin Rice presented to commission the following:

B) Distribution of the following reports:

1) Approved Budget Committee minutes – October 20, 2025
EXHIBIT 120125-K

2) Summary Financial Reports for November 2025
EXHIBIT 120125-L

(20) Bonds & Notaries

Commissioner Adam Waller made a motion to approve the following notaries:

Terri Blackburn, Mary Alice Cobb, Jennifer Costner, Kylie Anne Hawkins, Martha Judiscak, Kevin Lord, Shannon Taylor Mott, Janna Paxton, Cheryl West

Commissioner Shaver seconded the motion.

Upon Voice Vote, the motion PASSED. EXHIBIT 120525-M

(21) Adjournment

There being no further business, a motion being duly made by **Commissioner Shaver** and seconded by **Commissioner Waller**, the December 1, 2025 County Commission Meeting was adjourned at 6:32 pm.

Loudon County Commission Chairman

ATTEST:

Loudon County Clerk

Loudon County Mayor