

**Loudon County Budget Committee  
Meeting Minutes  
March 16, 2026**

**COMMITTEE MEMBERS:**

**Mayor Rollen “Buddy” Bradshaw, Chair  
Commissioner Henry Cullen, Vice Chair  
Commissioner Bill Satterfield  
Commissioner Van Shaver  
Commissioner Gary Whitfield  
Erin Rice, Budget Director**

All Budget Committee members were present.

The following items were considered:

***Consideration of approval of minutes of February 17, 2026 meeting:***

Commissioner Shaver made a motion to approve the minutes, seconded by Commissioner Satterfield; **PASSING UNANIMOUSLY** upon the vote.

***Consideration of request to apply/accept the following grants:***

- A. Sr. Center – FY 2027 ETHRA/Office on Aging Grant in the amount of \$76,232 (matching funds are met with operating budget expenses)

Commissioner Shaver made a motion to approve, seconded by Commissioner Cullen; **PASSING UNANIMOUSLY** upon the vote.

- B. Sheriff’s Office – FY 2027 Tennessee Highway Safety Office up to \$38,000 – no matching funds

Commissioner Shaver made a motion to approve, seconded by Commissioner Whitfield; **PASSING UNANIMOUSLY** upon the vote.

- C. Libraries – FY 2027 – Pettway Grant typically amounting between \$2,000-\$4,000 per library – no matching funds

Commissioner Shaver made a motion to approve, seconded by Commissioner Satterfield; **PASSING UNANIMOUSLY** upon the vote.

***Distribution of Sheriff/Jail overtime report:***

**NO ACTION REQUIRED.**

**Consideration of approval for line adjustments and/or amendments in multiple funds:**

**A. County General Fund 101**

Summary of Amendments:

- Insurance budgets adj in every department as needed. Overall savings = \$238,705
- Workman's Comp insurance adj. Overall increase = \$25,531
- Liability Insurance adj. Overall increase = \$36,994
- Grant reduction (\$7,600) to GHSOG Grant per notification from State

Overall amendments will increase the fund balance by \$176,179

Commissioner Shaver made a motion to approve, seconded by Commissioner Satterfield; **PASSING UNANIMOUSLY** upon the vote.

**B. Public Libraries Fund 115**

Summary of Amendments:

- Insurance budgets adj. Overall increase = \$2,444
- Workman's Comp insurance adj. Overall decrease = \$1,334
- Lenoir City library amendment to increase office supplies \$500

Overall amendments will decrease the fund balance by \$500

Commissioner Shaver made a motion to approve, seconded by Commissioner Cullen; **PASSING UNANIMOUSLY** upon the vote.

**C. Recycling Centers Fund 116**

Summary of Amendments:

- Insurance budgets adj. Overall savings = \$50,248
- Workman's Comp insurance adj. Overall increase = \$2,328

Overall amendments will increase the fund balance by \$47,920

Commissioner Shaver made a motion to approve, seconded by Commissioner Satterfield; **PASSING UNANIMOUSLY** upon the vote.

**D. Highway Fund 131**

Summary of Amendments:

- Insurance budgets adj. Overall increase = \$12,840
- Workman's Comp insurance adj. Overall increase = \$12,422
- Liability Insurance adj. Overall increase = \$11,531

Overall amendments will decrease the fund balance by \$36,793

Commissioner Shaver made a motion to approve, seconded by Commissioner Cullen; **PASSING UNANIMOUSLY** upon the vote.

**E. General Purpose School Fund 141**

Amendments are to recognize additional revenues/expenses or to move the budget to the lines needed for current year as approved by BOE.

Overall, these amendments will decrease the fund balance \$250,000.

Commissioner Shaver made a motion to approve, seconded by Commissioner Satterfield; **PASSING UNANIMOUSLY** upon the vote.

The following items were added to the agenda:

***Request to add additional funds to the General Sessions clerical line for overlapping wages during training prior to the retirement of a long serving employee – Steve Harrelson, Circuit/General Sessions Court Clerk:***

Mr. Harrelson explained to the committee that he has an upcoming retirement of a long serving employee and he would like to hire an additional clerk to begin training prior to this retirement. He indicated that he would need approximately \$15,000 for these overlapping wages. Mrs. Rice indicated that there is currently approximately \$7,000 available in this line due to open positions.

Commissioner Shaver made a motion to approve \$10,000 to the clerical line in General Sessions, seconded by Commissioner Satterfield; **PASSING UNANIMOUSLY** upon the vote.

***Request to increase the Jury pay from \$11.00 per day to \$15.00 per day - Steve Harrelson, Circuit/General Sessions Court Clerk:***

Mr. Harrelson explained to the committee that he would like to increase the pay for jurors serving from \$11.00/day to \$15.00/day. Mr. Harrelson indicated that his budget is sufficient to cover the costs. The committee asked Mr. Harrelson how much was being paid by other similar counties; Mr. Harrelson indicated \$15.00/day is the amount being paid by some other counties.

The committee requested for this item to be added to the FY 2027 budget cycle for consideration.

The Mayor informed the committee that Mark Clinton, TASS Superintendent, would be coming to Commission workshop to present a bond resolution request.

***Recommendations from Capital Projects and/or Purchasing Committee:***  
*No recommendations were presented from the Capital Projects Committee.*

All business concluded, Commissioner Shaver made the motion to adjourn; seconded by Commissioner Cullen. The motion **PASSED UNANIMOUSLY** upon the vote. Thereupon, Mayor Bradshaw adjourned the meeting.

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Mayor Rollen “Buddy” Bradshaw  
Budget Committee Chair