

**MINUTES**  
**LOUDON COUNTY SOLID WASTE DISPOSAL COMMISSION**  
**MARCH 8<sup>TH</sup>, 2022**

The Loudon County Solid Waste Disposal Commission met on March 8<sup>th</sup>, 2022 at 6 p.m. at the Loudon City Municipal Building. The Commission was represented by Chairwoman Ms. Kelly Littleton- Brewster, Ms. Tammi Bivens, Mr. Larry Jameson, Mr. Steve Field and Mr. Terry Small. Other attendees included Attorney Kevin Stevens; Republic Services representatives included Mr. Adam Hall, Mr. David Hollinshead and Ms. Shelby Boyer.

Chairwoman Ms. Kelly Littleton-Brewster called the meeting to order at 6 p.m.

Mr. Larry Jameson led the room in the Pledge of Allegiance and the invocation.

Chairwoman Ms. Littleton-Brewster opened the floor for items of public concern. The following spoke:

1) John Gray - Trash along the roadside.

2) Richard Anklin- 5 ½ year estimate cash report, four methods to close the financial gap prior to closure, request of D size drawings and draft copy of meeting minutes to be made public record prior to meeting. Mr. Anklin gave The Commission a handout of his estimated report, four options to overcome the 2027 shortfall and letter from Open Records Counsel.

**MOTION:** Chairwoman Ms. Littleton-Brewster asked for a motion to approve the January 27<sup>th</sup>, 2022 Special Called Meeting minutes. Ms. Bivens made a motion to approve the minutes and Mr. Field seconded the motion. The motion passed 5-0.

**MOTION:** Chairwoman Ms. Littleton-Brewster asked for a motion to approve the January 11<sup>th</sup>, 2022 meeting minutes. Ms. Bivens made a motion to approve the minutes, pending signature; Mr. Field seconded the motion. The motion passed 5-0.

**MOTION:** Chairwoman Ms. Littleton-Brewster asked for a motion to approve the March 8<sup>th</sup>, 2022 agenda. Mr. Jameson and Ms. Littleton-Brewster asked to amend the agenda by adding 3 items.

Under New Business 4) Open Records Letter, with direction. – Mr. Jameson.

5) Matlock Bend borrow area – Ms. Littleton-Brewster.

6) Add bylaw change – Ms. Littleton Brewster.

Ms. Pat Hunter requested in letter form to roll matters of Old Business over to next month due to her absence.

Mr. Field made a motion to approve the amended agenda and Mr. Small seconded the motion. The motion passed unanimously.

During the Attorney's Report, Mr. Stevens stated the contract amendment was discussed at the January 27<sup>th</sup> Special Called meeting and a redline copy of the draft was reviewed by The Commission. This draft incorporated comments from the attorney, the commission as well as comments from Dr. Bachus. Mr. Stevens stated it is appropriate to now formally send the redline draft to Republic Services for a response.

**MINUTES**  
**LOUDON COUNTY SOLID WASTE DISPOSAL COMMISSION**  
**MARCH 8<sup>TH</sup>, 2022**

**MOTION:** Mr. Jameson made a motion to formally send the redline draft of the contract amendment to Republic Services and Mr. Field seconded the motion. The motion passed unanimously. Once a response is received, it will be emailed to the commission. The matter of Dr. Bachus' invoice will stay on the agenda.

Ms. Boyer presented the cash activity report for the months of January and February. Ms. Boyer also presented the commission with the operations report as outlines in the packets distributed to the commission.

During the Chairman's Report, Ms. Littleton-Brewster presented the commission with the invoices for TV3, the attorney, the commission pay and the newspaper notifications.

During the Items of New Business, Ms. Littleton-Brewster stated she received and will be working on the Residential and ICI survey. Ms. Littleton-Brewster stated Mr. Richard Hill sent the depreciation schedule in regard to the audit update. Ms. Littleton-Brewster stated there were issues with trash collection for the school system entity and Mr. Hall stated he would reach out to the hauling division, separate from the landfill, for a follow up on this matter.

**MOTION:** Mr. Jameson made a motion to have draft meeting minutes presented to the commission at the meeting in packets to be discussed and voted on and Ms. Bivens seconded the motion. During a rollcall vote, the motion passed 5-0.

Also during matters of new business, Ms. Littleton-Brewster stated she made copies of the newest borrow soil plans for Matlock Bend and asked Mr. Stevens to send them to Dr. Bachus. Ms. Littleton-Brewster presented the idea of changing the bylaw about newspaper notification to the commission, stating it should be changed to a newspaper in general circulation in Loudon county instead of specifically the News Herald. This matter will be moved to items of old business to be voted on at a later date.

**MOTION:** Chairwoman Ms. Littleton-Brewster asked for a motion to adjourn. Ms. Bivens made a motion and Mr. Field seconded the motion. The motion passed unanimously.

The next Loudon County Solid Waste Disposal Commission meeting will be held April 12<sup>th</sup>, 2022, at 6 p.m. at the Loudon City Municipal Building.

Respectfully submitted,

Kelly Littleton-Brewster

Chair, Loudon County Solid Waste Disposal Commission