

## Minutes

### Loudon County Solid Waste Disposal Commission

October 13<sup>th</sup>, 2020

The Loudon County Solid Waste Disposal Commission met on October 13<sup>th</sup>, 2020 at 6:30 p.m. at the Loudon County Courthouse Annex. The Commission was represented by Steve Field, Art Stewart, John Watkins, Bruce Hamilton, Kelly Littleton-Brewster, Larry Jameson, and Tammi Bivens. Other attendees included Attorney Kevin Stevens; Santek representatives Ben Johnston, Kaitlyn Hampton, and Adam Hall; Richard Anklin and Pat Hunter.

Mr. Steve Field called the meeting to order at 6:30 p.m.

Mr. Larry Jameson led the Commission in the Pledge of Allegiance and invocation.

**MOTION:** Mr. John Watkins made a motion to approve the minutes of September 15<sup>th</sup>, 2020. Mr. Art Stewart seconded the motion. The minutes were approved.

During Items of Public Concern, Ms. Pat Hunter spoke about the availability of previous meeting packets online. She stated that only the agendas for the months of August and September 2020 are available online. She also stated that the last meeting minutes that were posted are from March 10<sup>th</sup>, 2020.

Mr. Field stated that he sent the previous meeting packets to be posted. He stated that he sent a reminder to the IT department last week when he noticed that they still had not been posted and he has not checked the website since then. He said that he would follow up with the IT department.

Ms. Pat Hunter also stated that she could not locate the special called meeting minutes for the meeting held on September 29<sup>th</sup>, 2020. Mr. Kevin Stevens clarified that there will not be minutes published for this meeting as it was considered a workshop and there are not typically minutes prepared for workshops. Mr. Larry Jameson stated that the meeting was broadcast on WLNT.

Ms. Pat Hunter asked whether the Commission intends to vote on the contract modification prior to the stakeholders either discussing it in a workshop or voting on it at a meeting. Mr. Field stated that the Commission is waiting to get feedback from the stakeholders before moving forward.

Mr. Richard Anklin inquired about the particulars associated with the estimated increase in host fee to 5.5%. Mr. Field stated that Mr. Stevens would be addressing this topic later in the meeting.

Ms. Kaitlyn Hampton presented the Cash Activity Report for September 2020.

Mr. Field stated that the ongoing Poplar Springs interest and the corresponding Trustees Fee has been added to the Poplar Springs Subfund designation.

Ms. Kaitlyn Hampton presented the Operations Report for September 2020.

Mr. Jameson asked about the percentage of intercompany waste at the landfill. Mr. Ben Johnston stated that he added this information to the Landfill Tonnage Volume document in the meeting packet.

Mr. Field inquired about the AOC's that were reflected on the September TDEC inspection for unsatisfactory litter control, inadequate erosion control, unsatisfactory intermediate cover, and unsatisfactory stabilization of cover. Mr. Adam Hall informed that all items have since been corrected.

Ms. Kelly Littleton-Brewster inquired about the percentage of each material that is reflected on the Materials Classification Report document in the meeting packet. She stated that the total for MSW, special waste, and sludge is 105%. Mr. Johnston stated that sludge is a subset of special waste; however, he agreed that the information is misleading and that he would make the clarification going forward.

Mr. Stevens updated about the estimated increase in host fee to 5.5%. He stated that there was a typo in the summary that was previously distributed; instead of an increase from 4.75% to 5.5%, a correction should be made to reflect an increase from 3.75% to 5.5%.

Mr. Stevens stated that, during the September meeting, Mr. Johnston summarized the financial parameters of the proposed contract modification; however, there was a miscommunication relative to the \$150,000 estimate for the increased host fee. He stated that \$150,000 is within the range which might be obtained, but it is on the high end and there should be a broader range presented. Mr. Stevens stated that this is a long-term estimate which depends on several variables such as volume and tipping fees.

Mr. Johnston distributed a document which outlined the potential financial parameters associated with the host fee increase from 3.75% to 5.5% over the course of the contract extension. He stated that the document provides an average between the lower end of the tipping fee and the higher end for a median of \$24.50.

Mr. Stevens inquired about whether the Commission had received any feedback following the special called meeting workshop that was held on September 29<sup>th</sup>, 2020. Ms. Tammi Bivens stated that Loudon City has discussed the possibility of performing a feasibility study relative to the possibility of operating the Landfill in the future. She and Mr. Jameson asked how the Commission would proceed in the event that not all the stakeholders provide their approval or consensus to move forward with the contract extension. Mr. Stevens stated that the authority and obligation to oversee the contract belongs to the LCSWDC; however, the Commission would prefer to receive approval or consensus from all stakeholders.

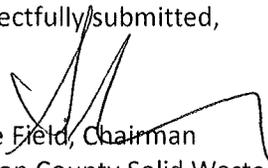
Mr. Field presented the Chairman's Report and disclosed the following expenditures: regular monthly invoice from Kennerly Montgomery for legal fees totaling \$2,500; employee payroll taxes totaling \$53.82; two newspaper notices of meetings, totaling \$53 and \$39.

Mr. Jameson inquired about the possibility for the landfill to supply an area for Loudon City and Loudon County to dispose of brush. Mr. Johnston stated that he would speak to Mr. Ron Vail and Mr. Tim Watts about this possibility and update at the next meeting.

**MOTION:** Mr. Bruce Hamilton made a motion to adjourn the meeting at 7:37 p.m. and Mr. Stewart seconded the motion. It passed unanimously.

The Commission's next scheduled meeting is November 10<sup>th</sup>, 2020 at 6:30 p.m. at the Loudon County Courthouse Annex.

Respectfully submitted,

  
Steve Field, Chairman  
Loudon County Solid Waste Disposal Commission