

Minutes

Loudon County Solid Waste Disposal Commission

November 13, 2018

The Loudon County Solid Waste Disposal Commission met on November 13th, 2018 at 6:30 p.m. at the Loudon County Courthouse Annex. The Commission was represented by Steve Field, Art Stewart, John Watkins, Bruce Hamilton, Kelly Littleton-Brewster, Larry Jameson, and Dennis Stewart. Other attendees included Attorney Kevin Stevens; Santek representatives David Hollinshead, Kaitlyn Hampton, and Justin Givens; and resident Aileen Longmire.

Mr. Steve Field called the meeting to order at 6:30 p.m.

Mr. Larry Jameson led the Commission in the Pledge of Allegiance and the invocation.

It was discussed that the October 2018 minutes should be amended to change the prefix before Ms. Kelly Littleton-Brewster's name to "Ms."

MOTION: Mr. Larry Jameson made a motion to approve the amended minutes of October 9th, 2018. Mr. Dennis Stewart seconded the motion. The minutes were approved unanimously.

There were no Items of Public Concern.

Ms. Kaitlyn Hampton presented the Cash Activity Report for October 2018.

Mr. Steve Field updated that there is a third invoice which has not yet been paid regarding engineering services for Poplar Springs, totaling \$4000. The invoice is on a net 60-day term; Mrs. Tracy Blair would like to get this invoice paid by the end of November, if the Board members concur.

Mr. Steve Field also updated that TDEC has acknowledged receiving the paperwork for the Grant funding regarding Poplar Springs; however, TDEC is continuing to work through the approval process.

Ms. Kaitlyn Hampton presented the Operations Report for October 2018.

Ms. Kelly Littleton-Brewster asked how the tonnage volume is reflected in Dr. Bachus's report; specifically, whether the volume is based on a 30 or a 22.5 day period. Mr. Kevin Stevens said he would check on this.

Ms. Kaitlyn Hampton distributed a document regarding the updated security system at the landfill. This document contained the necessary information to log into the phone application as well as giving the location of each camera, the recording start date of October, 29 2018, and clarifying that the information being collected will be stored on a 2 TB hard drive. Ms. Hampton also updated that Mr. Raymond Givens has disallowed employees from staying after operating hours or returning to the facility once closed, unless first asking him and being granted permission.

Mr. Steve Field said that he had received several complaints about mud on the road in front of the landfill. He encouraged the landfill employees to be mindful of maintaining the cleanliness of the road as well as considering the installation of a pressurized tire washing station at the landfill.

Mr. Kevin Stevens provided an update regarding the Contract Modification process. He updated that a meeting was held with representatives of the stakeholders to answer any preliminary questions, from which he was able to receive feedback. A particular concern that was brought to his attention was pertaining to the bond information and whether something can be done to guarantee Santek's performance, potentially alleviating the need for the County to sign the Financial Assurance letter on an annual basis. Mr. Stevens updated that Santek already has a million-dollar contract performance bond in place, which could potentially be increased beyond a million dollars to eliminate or offset part of the County's Financial Assurance obligation. Santek provided documentation regarding the cost to increase the performance bond. This documentation provided that for every million-dollar increase to the bond beyond the current one million dollars, there will be an additional premium cost of \$24,000 per year. In terms of the proposed contract amendment, Santek has provided a starting point draft to memorialize the bullet point terms that have already been approved. Dr. Bachus will review the specifics of the agreement and give his feedback. The Board discussed giving a comparison for the stakeholders, showing both the financial and visual differences between moving forward with the extension of the contract versus not extending the contract term. Other points that were mentioned in discussion included the soil usage, the end use of the landfill property, and the potential revenue from the timber resulting from clearing the land for landfill use.

Mr. Kevin Stevens distributed a document on behalf of Dr. Bachus which detailed the current estimates for closure, cell construction cost, and post closure care cost per acre.

Mr. Kevin Stevens also distributed the latest invoice from Smith Gardner for engineering services at Poplar Springs Landfill. Along with this was a document from Mayor Bradshaw which confirmed the two conditions in which payment for the outstanding Poplar Springs invoices were contingent upon: written confirmation from the County that the payment of the outstanding invoices will be everything necessary to process the grant and that the funds coming from the grant will be deposited into the LCSWDC's account. Ms. Kelly Littleton-Brewster stated that she would prefer to wait to approve the payment of the abovementioned invoice from Smith Gardner until the grant funding from TDEC is granted.

MOTION: Mr. Bruce Hamilton made a motion to approve the payment of the Smith Gardner engineering invoice. Mr. Art Stewart seconded the motion. Mr. Steve Field held a roll call vote in which Ms. Kelly Littleton-Brewster did not approve. The motion passed.

Mr. Steve Field presented the Chairman's Report. The expenditures include two invoices for attorney's fees from Kennerly Montgomery as well as regular payroll tax expenses. Mr. Field also presented a letter from TDEC from November 2018 stating that Loudon has met their 25% waste reduction goal from last year.

MOTION: Mr. Art Stewart made a motion to adjourn the meeting at 7:51 p.m. and Mr. John Watkins seconded the motion. It passed unanimously.

The Commission's next regularly scheduled meeting is December 11th, 2018 at 6:30 p.m. at the Loudon County Courthouse Annex.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Steve Field', with a long, sweeping underline that extends to the right.

Steve Field, Chairman

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