

Minutes
Loudon County Solid Waste Disposal Commission
December 12, 2017

The Loudon County Solid Waste Disposal Commission (Commission) met on December 12, 2017 at 6:30 p.m. at the Loudon County Office Building. The Commission was represented by Steve Field, John Watkins, Larry Jameson, Art Stewart, Kelly Littleton-Brewster, Bruce Hamilton and Dennis Stewart. Other attendees included Attorney Kevin Stevens; Auditor Richard Hill; City of Loudon Mayor Jim Greenway; Santek representative Raymond Givens, Tiffany Gresham, and Kaitlyn Hampton; and residents Aileen Longmire and Pat Hunter.

Mr. Field called the meeting to order at 6:30 p.m.

Mr. Jameson led the Commission in the Pledge of Allegiance and the invocation.

MOTION: Mr. Jameson made a motion to amend the Meeting Agenda to add a discussion of the draft LCSWDC Financial Statements with auditor Richard Hill. Mr. Hamilton seconded the Motion and it passed unanimously.

MOTION: Mr. Watkins made a motion to approve the minutes of November 14, 2017. Mr. Art Stewart seconded the motion. The minutes were approved unanimously.

During Items of Public Concern, Ms. Pat Hunter asked if the Commission intended to consult with its stakeholders in conjunction with consideration of any contract modification proposal from Santek. Ms. Hunter also stated that the Commission is supposed to control tipping fees at the Landfill under the Interlocal Agreement and requested that the Commission give consideration to control of tipping fees as part of the contract modification discussions with Santek.

Ms. Tiffany Gresham presented the Cash Activity Report for November 2017 and Santek's Operations Report.

During the Operations Report, Mr. Givens provided details regarding the state inspection and the area of concern (AOC) noted in Cell A. Mr. Givens stated that Santek intends to install a transducer to determine the depth of leachate on the liner. Mr. Givens also stated that construction on the new cell would start in the spring.

Mr. Richard Hill presented the draft Financial Statements with the Commission. Mr. Hill reviewed the Statement of Net Position; Statement of Revenue, Expenses and Change in Net Position; and the Notes to the Financial Statements. Mr. Field asked if there were any questions for Mr. Hill. Mr. Jameson asked if establishing a phased closure plan would change the net position. Mr. Hill explained that having a definite closure plan would not make a difference in the Commission's liability from an accounting standpoint. Mr. Stevens stated that he would add some notes to the Management's Discussion to address the ongoing contract modifications with Santek and the potential impact upon the Commission's liability.

MOTION: Mr. Hamilton made a motion to accept the Financial Statements subject to revision of the Management's Discussion by Mr. Stevens. Mr. D. Stewart seconded the motion. The Motion passed 6-1 as Ms. Kelly Littleton-Brewster opposed.

Mr. Stevens gave an update on the Request For Proposals (RFP) for licensed and qualified accounting firms to prepare the Commission's annual Financial Statements. He discussed several potential accounting firms to send the RFP to. Ms. Littleton-Brewster asked if more firms could be added to that

list. Mr. Stevens requested that Commission members provide any additional names of potential accounting firms by Friday December 15, 2017. Mr. Stevens said a time frame needs to be established regarding when to distribute and request responses to the RFP. In addition, he stated that the Commission needs to begin consideration of a process for evaluation of RFP responses. The Commission also discussed the term for the RFP.

MOTION: Ms. Kelly Littleton-Brewster made a motion requesting that any additional accounting firms be added to the RFP distribution list by December 15, 2017. Mr. Larry Jameson seconded the motion and it passed unanimously.

MOTION: Mr. Larry Jameson made a motion to distribute the RFP as presented with inclusion of a 3 yr. term for the RFP. Mr. Art Stewart seconded the motion and it passed unanimously. Ms. Littleton-Brewster gave an update regarding the Poplar Springs Landfill. She said the repair process is expected to start in the Spring time.

Mr. Stevens gave an update on the Santek Contract Modification process. He said Santek is still reviewing the Commission's Counter-Proposal but appears to be close to preparing a response thereto. Santek expects to respond in writing to the Commission in the coming weeks. Mr. Stevens noted that the Commission will still need to refine a number of contract parameters even after any basic terms are agreed to with Santek. This process will also need to include TDEC's approval of a phased closure plan .

During the Chairman's Report, Mr. Field presented regular invoices for the Commission's legal fees. He also asked Ms. Littleton-Brewster if she was aware of the balance for the Commission's financial obligation to Loudon Utilities. Ms. Littleton-Brewster suggested getting a current statement from Loudon Utilities showing the remaining financial obligation. The financial obligation runs through February of 2022 and Mr. Field is going to be asking for the statement.

MOTION: Mr. Bruce Hamilton made a motion to adjourn the meeting at 7:40 p.m. and Mr. Art Stewart seconded the motion. It passed unanimously.

The Commission's next regularly scheduled meeting is January 9, 2018 at 6:30 p.m. at the Loudon County Courthouse Annex.

Respectfully submitted,


Steve Field, Chairman
Loudon County Solid Waste Disposal Commission