

**Minutes**  
**Loudon County Solid Waste Disposal Commission**  
**February 14, 2017**

The Loudon County Solid Waste Disposal Commission (Commission) met on February 14, 2017 at 6:30 p.m. at the Loudon County Office Building. The Commission was represented by Steve Field, John Watkins, Kelly Littleton-Brewster, Dennis Stewart, Bruce Hamilton and Art Stewart. Other attendees included Attorney Kevin Stevens; Loudon County Convenience Centers Director Chris Parks; Santek representatives Raymond Givens and Cheryl Dunson; and residents Aileen Longmire, Pat Hunter, Kaye Wallace and Betty Jo McAllister.

Mr. Field called the meeting to order at 6:30 p.m.

Ms. Littleton-Brewster led the Commission in the Pledge of Allegiance and the invocation.

**MOTION:** Mr. Hamilton made a motion to approve the minutes of January 11, 2016. Mr. Art Stewart seconded the motion. The minutes were approved unanimously.

During Items of Public Concern, Ms. Hunter requested that the landfill's customer activity reports contain original customer information without Santek making changes to it. She also asked the Commission to stay in control of tipping fees as it considers a contract extension with Santek. Ms. Hunter said she reviewed previous Commission minutes and found comments made by Dr. Bob Bachus of GeoSyntec on April 10, 2007 about the landfill's closure/post-closure account. She said Dr. Bachus said the Commission would need \$25 million to close the landfill at the end of Santek's contract term which, she added, is far more than what the Commission is anticipated to have in its fund.

Ms. Dunson presented the Cash Activity Reports for January 2016.

During Santek's Operations Report, Mr. Field instructed Ms. Dunson to remove the tonnage matrices for PSC Metals and Tate & Lyle since neither customer had used the landfill in more than a year. Mr. Field asked Mr. Givens if Santek has considered building the construction and demolition portion of the landfill to accommodate construction and demolition debris. Mr. Givens said the issue has been discussed internally.

Mr. Watkins asked Ms. Dunson what "Cash Customers" denote in the customer activity report. She replied anyone who doesn't have an account and who pays cash at the landfill. Mr. Field said he received a couple of complaints about mud on the road. He encouraged Mr. Givens to do a better job of keeping the road clear. Mr. Dennis Stewart asked why Waste Services of Tennessee, a Santek affiliate, received a more favorable tipping fee than the City of Loudon. Ms. Dunson replied that Waste Services is a volume customer.

**MOTION:** Mr. Hamilton made a motion to send out Request For Proposals (RFP) to evaluate Santek's proposal to live fund the Commission's closure/post-closure account. Mr. Dennis Stewart seconded the motion. During discussion, Ms. Littleton-Brewster said she agreed with moving forward with the RFP, but said the more consulting engineers on the list the better response the Commission will receive. Mr. Stevens said he has three companies on the list and will add more, but he doesn't expect a response from more than three. The motion passed unanimously.

Mr. Field asked the Commission about the evaluation process for the RFPs. Mr. Stevens said it was a small scope of work, and expects to see consultants' qualifications and cost. Mr. Art Stewart asked if the scope of work would include a sensitivity analysis. Mr. Field encouraged the inclusion of an analysis and asked Mr. Watkins to give some thought to a range of requested tonnages for the analysis. Mr. Stevens

said he would give respondents a month to submit proposals and, hopefully, he would have them in hand a day or so before the Commission's March meeting.

Ms. Littleton-Brewster updated the Commission on the Poplar Springs Landfill. She said a few issues had to be resolved on the contract for repair. Only one bid was received, which was a red flag to the Tennessee Department of Environment and Conservation (TDEC). Ms. Littleton-Brewster said all interested parties were contacted and asked why they didn't submit a bid. Various reasons were given and the county requested an extension from TDEC. The decision was made not to re-bid the project. Ms. Littleton-Brewster said if TDEC approves the lone bid, the project will be awarded and move forward.

During the Attorney's Report, Mr. Stevens said the Loudon County Trustee reached out to him today with new information on investment options and estimates. He also said the Trustee told him that treasury notes are a new investment alternative. Mr. Stevens distributed several emails to the Commission from local banks with proposed interest rates. He said the interest rate offers were worthy of consideration. Since Mr. Hamilton has taken the lead with the Commission's investments in the past, Mr. Stevens suggested Mr. Hamilton meet with the Trustee to discuss different investment levels, and to report back to the Commission at its next meeting.

Mr. Hamilton he said he met with the Trustee February 9<sup>th</sup> to discuss some of the same issues. Mr. Hamilton said he received an email from the Trustee with investment options prior to the Commission's meeting. He said he would look into the options with the Trustee.

Mr. Stevens said he looked at the Commission's Bylaws and the election of officers is slated for March.

Mr. Stevens said he and Mr. Field are working with Richard Hill on the new audit. They plan to meet within the next few weeks to discuss particular audit components such as phased closure of the landfill.

During the Chairman's Report, Mr. Field said he received two invoices from Kennerly Montgomery for legal services. He also said any member of the Commission is welcome to read the latest groundwater monitoring report as well as the annual leachate report to the City of Loudon's wastewater treatment facility. Ms. Littleton-Brewster asked if there were any surprises and Mr. Field said zinc levels are elevated in the groundwater, but they are naturally occurring. Mr. Field noted that these two reports would be posted on the Commission website.

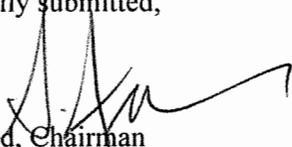
Mr. Field reminded the commissioners to register for the upcoming solid waste conference in Chattanooga.

Ms. Littleton-Brewster said she wants to see ticket and pricing information on the next customer activity report. Mr. Stevens said Section 5.1 of the landfill management contract requires the inclusion of this information on a monthly basis. Ms. Dunson said she will reiterate the Commission's request to her manager.

**MOTION:** Ms. Littleton-Brewster made a motion to adjourn the meeting at 7:25 p.m. Mr. Art Stewart seconded the motion and it passed unanimously.

The Commission's next regularly scheduled meeting is March 14, 2017 at 6:30 p.m. at the Loudon County Courthouse Annex.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Steve Field', with a long horizontal flourish extending to the right.

Steve Field, Chairman  
Loudon County Solid Waste Disposal Commission