

**Minutes**  
**Loudon County Solid Waste Disposal Commission**  
**July 10, 2012**

The Loudon County Solid Waste Disposal Commission (Commission) met on July 10, 2012 at 6:30 p.m. at the Loudon County Courthouse Annex. The Commission was represented by Jim Akins, Robert Harrison, Aprell Patterson, Ted Sitzlar, Bill Waldrop and John Watkins. Other attendees included Attorney Bud Gilbert; Santek representatives Lisa Humphres and Levi Higdon; Gordon Harless and resident Aileen Longmire.

In Mr. Field's absence, Mr. Waldrop as Vice-Chair of the Commission called the meeting to order at 6:30 p.m. and asked for a motion to approve the minutes of June 12, 2012.

**MOTION:** Mr. Sitzlar made a motion to approve the minutes. Jim Akins seconded the motion. The Commission approved the motion unanimously.

Ms. Humphres presented the Cash Activity Report for June. Ms. Humphres stated the June Cash Activity Report did not include the Trustee's Commission and this figure will be included in July's report.

Ms. Humphres presented Santek's Operations Report. During the Tire Report, Ms. Humphres stated June was the conclusion of the 2011-2012 fiscal year. Mr. Waldrop inquired as to how this year's volumes compared with 2010-2011. Ms. Humphres said she will confirm the totals and report back to the Commission next month. Mr. Waldrop also inquired about the status of the major modification permit. Mr. Higdon said Santek's engineering staff is working to address comments from TDEC related to the permit review. Once Santek's responses have been submitted to TDEC, the operator will await further comments or a letter of completion from TDEC.

During the Attorney's Report, Mr. Gilbert discussed a paid invoice from the Tennessee Risk Management Trust and indicated that the Commission was able to take a two percent (2%) discount on the original premium by paying the invoice by July 10, 2012. To obtain this discount, Chairman Field made an executive decision earlier in the week to authorize the Loudon County Trustee's office to issue a check on the Commission's funds in payment of the insurance invoice. Mr. Gilbert recommended that the Commission ratify Mr. Field's action and approve the payment as disclosed.

**MOTION:** Mr. Harrison made a motion to ratify Chairman Field's actions authorizing the issuance and payment of a check on the Commission's funds to the Tennessee Risk Management Trust in order to obtain a two percent (2%) discount on the insurance policy premium and to further approve and authorize said payment for the purpose disclosed. Mr. Sitzlar seconded the motion. The Commission approved the motion unanimously.

Mr. Gilbert distributed an updated contact list for the Commission's review. Mr. Watkins noted a needed correction for his contact information, which Mr. Gilbert indicated he will make before the Commission's August meeting.

Also during the Attorney's report, the agenda for the Loudon County Commission's Fifth Thursday Session was presented to the Commission for review. Mr. Gilbert informed the Commission that he and Mr. Field met earlier in the month regarding the proposed Agenda and the Chairman requested input from the Commissioners. He also noted that the draft agenda was reviewed and approved in its current form by Loudon County Mayor Herron and the Trustee's office. Mr. Waldrop confirmed that all of the

Commissioners are encouraged and welcome to attend this upcoming meeting. Mr. Harrison proposed adding a recycling update from Mr. Harless or Mr. Field.

Mr. Waldrop suggested that the addition of a recycling update to the agenda be tabled until the August meeting when Mr. Field could be included in the discussion.

**MOTION:** Jim Akins made a motion to table any further discussion of the agenda for the Loudon County Commission's Fifth Thursday Session until the Commission's next meeting. Robert Harrison seconded the motion. The Commission approved the motion unanimously.

Mr. Gilbert presented the Commission with a copy of Santek's continuation certificate for its \$1,000,000 performance bond for the period July 1, 2012 to June 30, 2013 related to Santek's operation of the Matlock Bend Landfill. Mr. Gilbert also informed the Commission of a recent tour of the Matlock Bend Landfill with Mr. Field and Kim Raia, County Technical Assistance Service of the University of Tennessee. Ms. Raia confirmed to Mr. Field that she will be able to take contours of the landfill and add them to the current GIS. More information will be forthcoming upon Mr. Field's return.

Mr. Gilbert presented to the Commission a one-page summary of the Commission's Request for Proposals (RFP) for a Compliance Review for the landfill, which has also been shared by Mr. Field with Mayor Herron. A second document was also provided by Mr. Gilbert that reflected a more formal RFP proposal in draft form. Mr. Gilbert asked the Commission to review the suggested timeline for the RFP process presented in the draft and confirm whether the due dates were realistically feasible. Further discussion on the timeline will be had during next month's Commission meeting. In addition, Mr. Gilbert informed the Commission that two firms, Geosyntec and Brown & Caldwell, have been made aware of the upcoming RFP and both offer a local presence. Mr. Waldrop asked if Mr. George Hyfantis, President and CEO of Quantum Environmental and Engineering Services, LLC, had been contacted regarding the RFP. Mr. Gilbert stated that he was uncertain of whether the firm had been informed and invited Mr. Waldrop to contact the firm's president regarding the same.

During review of the draft copy of the RFP, Mr. Harrison observed that the use of the word "compliance" may create a negative connotation. To the contrary, he believed that the Commission's desire to conduct a third-party review merely reflected a proactive approach aimed at ensuring the long-term sustainability of the landfill and thus, in his opinion, was not a question of compliance.

**MOTION:** John Watkins made motion to remove the word "compliance" from the title and description of the draft RFP. Jim Akins seconded the motion. The Commission approved the motion unanimously.

Mr. Gilbert then provided the Commission with a draft copy of a LCSWDC Master Plan Committee Charter. After a discussion of the charter's contents, the Commission members agreed by consensus to change the name of the committee to the Master Plan Advisory Committee to more accurately describe the committee's role in reporting to and advising the Commission. Mr. Gilbert stated that he will revise the draft charter for the Commission's August meeting by completing its blank sections and by suggesting additional language for the "Duties" section of the charter.

Discussion took place regarding the maximum number of voting members on the Master Plan Advisory Committee to assure operational efficiency and adequate representation of interest groups. Bill Waldrop suggested limiting the voting members to seven.

**MOTION:** Mr. Akins moved to limit the committee to seven (7) voting members. Mr. Sitzlar seconded the motion. The Commission approved the motion unanimously.

MOTION: Mr. Sitzlar made motion to adjourn the meeting at 8:10 and Mr. Watkins seconded the motion. The motion passed unanimously.

The Commission's next regularly scheduled meeting is August 14, 2012 at 6:30 p.m. at the Courthouse Annex.

Respectfully submitted,

  
Steve Field, Chairman

Loudon County Solid Waste Disposal Commission