

AUDIT REPORT

Loudon County Solid Waste Disposal Commission

Annual Financial Report

For the Fiscal Year Ended June 30, 2000

B. J. KING

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Loudon County Solid Waste Disposal Commission

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Independent Auditor's Report

May 22, 2001

Board of Commissioners
Loudon County Solid Waste Disposal Commission
100 River Road #109
Loudon, Tennessee 37774

I have audited the accompanying general-purpose financial statements of the Loudon County Solid Waste Disposal Commission, as of and for the year ended June 30, 2000, as listed in the table of contents. These financial statements are the responsibility of the Loudon County Solid Waste Disposal Commission's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. These standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe my audit provides a reasonable basis for my opinion.

In my opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Loudon County Solid Waste Disposal Commission, as of June 30, 2000, and the results of its operations and the cash flows for the year then ended in conformity with generally accepted accounting principles.

In accordance with *Government Auditing Standards*, I have also issued a report dated May 22, 2001, on my consideration of the Loudon County Solid Waste Disposal Commission's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of my audit.

My audit was performed for the purpose of forming an opinion on the financial statements of the Loudon County Solid Waste Disposal Commission, taken as a whole. The accompanying supplemental schedules are not necessary for the fair presentation of the financial statements but are presented as additional analytical data. Such information has been subjected to the auditing procedures applied in the audit of the financial statements mentioned above and, in my opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

B. J. King

FINANCIAL STATEMENTS

Loudon County Solid Waste Disposal Commission
Balance Sheet
June 30, 2000

Assets

Current Assets

Cash on Deposit - County Trustee	\$ 1,459,469.44	
Accounts Receivable (Net of Allowance for Uncollectibles of \$8,392.90)	337,270.42	
Interest Receivable	<u>7,174.81</u>	
Total Current Assets		\$ 1,803,914.67

Fixed Assets

Property and Equipment	\$ 431,864.76	
Less Accumulated Depreciation	<u>(111,710.52)</u>	
Total Fixed Assets		<u>320,154.24</u>
Total Assets		<u>\$ 2,124,068.91</u>

Liabilities and Retained Earnings

Liabilities

Current Liabilities

Accounts Payable	\$ 10,127.93	
Due to Loudon County Justice Center	1,985.75	
Contracts Payable	155,208.11	
State Surcharge Payable	10,654.36	
Customer Deposits	<u>10,702.00</u>	
Total Current Liabilities		\$ 188,678.15

Long-Term Liabilities

Estimated Postclosure Care Cost	\$ 316,414.07	
Total Long-Term Liabilities		<u>316,414.07</u>
Total Liabilities		\$ 505,092.22

Retained Earnings

Unreserved		<u>1,618,976.69</u>
Total Liabilities and Fund Equity		<u>\$ 2,124,068.91</u>

The notes to the financial statements
are an integral part of this statement.

Loudon County Solid Waste Disposal Commission
Statement of Revenues, Expenses and Changes
in Retained Earnings
For the Fiscal Year Ended June 30, 2000

Operating Revenues

Tipping Fees	\$ 2,171,673.98	
State Surcharge	48,113.66	
Miscellaneous Income	834.34	
Total Operating Revenues		\$ 2,220,621.98

Operating Expenses

Landfill Facilities Operation Fees	\$ 2,031,426.06	
State Surcharge	48,113.66	
State Maintenance Fee	11,172.95	
Board of Commissioners Compensation	4,100.00	
Accounting, Administrative and Clerical Services	18,000.00	
Audit Services	5,500.00	
Recycling Administration	1,100.00	
Wastewater Treatment Expense	23,955.20	
Tire Recycling Expense	14,214.10	
Insurance Premiums	2,106.00	
Postage and Copy Expense	321.20	
Software Maintenance Fee	800.00	
Trustee Commission	22,481.33	
Depreciation Expense	7,373.84	
Seminar Registration Fees	585.00	
Travel Expenses	450.59	
Educational Grant Expense	1,200.00	
Advertising	629.99	
Court Transcripts	778.00	
Composters	1,200.00	
Bad Debt Allowance	8,392.90	
Total Operating Expenses		2,203,900.82

Operating Income		\$ 16,721.16
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Nonoperating Revenues

Interest Income	\$ 74,274.35	
Total Nonoperating Revenue		74,274.35

Net Income		\$ 90,995.51
Retained Earnings, July 1, 1999		1,527,981.18
Retained Earnings, June 30, 2000		<u>\$ 1,618,976.69</u>

The notes to the financial statements
are an integral part of this statement.

Loudon County Solid Waste Disposal Commission
Statement of Cash Flows
For the Fiscal Year Ended June 30, 2000

Cash Flows from Operating Activities

Operating Income \$ 16,721.16

Adjustments to Reconcile Operating Income
to Net Income Provided by Operating Activities:

Depreciation Expense \$ 7,373.84

Changes in Operating Assets and Liabilities:

Increase in Accounts Receivable (69,904.74)

Increase in Accounts Payable 5,717.93

Increase in Contracts Payable 8,318.54

Increase in Due to Loudon County Justice Center 1,985.75

Decrease in State Surcharge Payable (628.10)

Decrease in Prepaid Customer Accounts (184.26)

Decrease in Estimated Post Closure Care Costs (9,837.27)

Total Adjustments \$ (57,158.31)

Net Cash Used by Operating Activities \$ (40,437.15)

Cash Flows from Investing Activities

Interest Received \$ 72,119.46

Net Cash Provided by Investing Activities \$ 72,119.46

Net Increase in Cash \$ 31,682.31

Cash, July 1, 1999 1,427,787.13

Cash, June 30, 2000 \$ 1,459,469.44

The notes to the financial statements
are an integral part of this statement.

Loudon County Solid Waste Disposal Commission
Notes to Financial Statements
June 30, 2000

Organization and Operations

The Commission has been delegated the authority and responsibility for operating the Loudon County Landfill. This agreement is pursuant to State laws requiring the creation of municipal solid waste regions and the Commission is granted all the powers and duties of a municipal solid waste region board as set forth in T. C. A. §68-211-813 et seq.

The seven member Board of Commissioners is appointed by the County Executive (5 members), the Mayor of Loudon (1 member) and the Mayor of Lenoir City (1 member).

The Loudon County Solid Waste Disposal Commission has contracted with a company to operate the Loudon County Landfill. This company is responsible for the operation of Phase II of the landfill and the closure and postclosure of Phase I and Phase II during the term of the contract which goes through March 31, 2004, unless earlier terminated as provided in the contract. Phase I of the landfill was closed in July 1995. Closure was approved by the State during fiscal year ended June 30, 1998.

Summary of Significant Accounting Policies

The financial statements of Loudon County Solid Waste Disposal Commission have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board, as well as the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict Governmental Accounting Standards Board pronouncements: Financial Accounting Standards Board Statements and Interpretations, and APB Opinions and Accounting Research Bulletins. The Commission has not elected to apply Financial Accounting Standards Board Statements and Interpretations issued after November 30, 1989. The following is a summary of the more significant accounting policies:

1. Basis of Accounting and Measurement Focus
Transactions are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.
2. Property and Depreciation
Property and equipment are recorded at cost. Maintenance and repair costs are charged to expense as incurred. When property is retired or otherwise disposed of, the related cost and accumulated depreciation are removed from the respective accounts. On June 9, 1998, the Commission adopted a capitalization policy where property and equipment purchases of \$5,000.00 and greater, with an estimated life of more than one year are to be capitalized. Depreciation is calculated using the straight-line method to allocate the cost of depreciable assets over their estimated useful lives, which range from five to twenty years. Property placed in service during the fiscal year is depreciated only for the time actually in service. Depreciation expense for the fiscal year ended June 30, 2000, amounted to \$7,373.84.
3. Statement of Cash Flows
For purposes of the statement of cash flows, the Commission considers all highly liquid investments purchased with a maturity of three months or less to be cash equivalents.
4. Allowance for Uncollectible Accounts Receivable
The Commission provides an allowance for uncollectible accounts equal to the estimated collection losses that will be incurred based on historical experience and a review of the current status of receivables.

Cash on Deposit with Loudon County Trustee

All funds of the Loudon County Solid Waste Disposal Commission were deposited with the Loudon County, Tennessee Trustee at June 30, 2000. All deposits in excess of FDIC coverage are required to be collateralized by Tennessee law. These funds were adequately collateralized at June 30, 2000.

Loudon County Solid Waste Disposal Commission
Notes to Financial Statements (Continued)

Closure and Postclosure Care Cost

Phase I of the Matlock Bend Landfill was closed during fiscal year ended June 30, 1996; however, state certification of closure was not approved until fiscal year ended June 30, 1998. State and Federal laws and regulations require the Commission to perform certain maintenance and monitoring functions at the site for thirty years after closure; therefore, the estimated postclosure costs will be amortized over a thirty year period. Closure and postclosure costs were recognized by the Commission in prior periods based on landfill capacity as of each balance sheet date. The \$316,414.07 reported as estimated postclosure care cost at June 30, 2000, consisted of the following:

Estimated Present Value of Postclosure Cost	\$ 255,769.07
Estimated Contingency Cost	<u>60,645.00</u>
Total Estimated Postclosure Care Liability	<u>\$ 316,414.07</u>

The above estimates are based on a report prepared by the State of Tennessee Department of Environment and Conservation, Division of Solid Waste Management on October 25, 1994. Actual costs may vary based on inflation, deflation, technology, or applicable laws and regulations.

The responsibility of closure and postclosure cost for Phase II of the Matlock Bend Landfill has been contractually assumed by the company the Commission contracted with to operate the landfill. At June 30, 2000, the estimated present value cost of closure, postclosure and contingency costs of Phase II based on a report provided by the State of Tennessee Department of Environment and Conservation, Division of Solid Waste Management is \$6,054,001.37.

The County of Loudon has entered into a Contract in Lieu of Performance Bond with the State of Tennessee Department of Environment and Conservation. In the event the County fails to perform closure and postclosure requirements pursuant to all applicable laws, statutes, rules and regulations as such laws, rules, statutes and regulations may be amended, the contract pledges future revenues of Loudon County, disbursed from the State of Tennessee to the County, up to the amount of \$13,444,521.00 for closure and postclosure care.

Concentration of Credit Risk

The Loudon County Solid Waste Disposal Commission provides sanitary services to citizens, governments and industries in Loudon County. The Commission grants credit to its customers, substantially all of whom are local governments and businesses. A significant portion of the Commission's revenue is attributable to a relatively small number of industrial plants and governmental entities.

Risk Management

It is the policy of the Commission to purchase commercial insurance for the risks of losses to which it is exposed other than those that are the contractual responsibility of the company contracted with to operate the landfill. These risks include professional liability and property and casualty. There have been no claims filed in any of the past three years.

Other Information

The contractual agreement between Loudon County Solid Waste Disposal Commission and the company the Commission has contracted with to operate the landfill contains information as to the term of the contract and liabilities that the Commission could incur at the termination of the contract based on future events which may or may not occur and which were not measurable at June 30, 2000; accordingly, no liability has been recorded in the financial statements.

SUPPORTING SCHEDULES

Loudon County Solid Waste Disposal Commission
Schedule of Fixed Assets and Accumulated Depreciation
For the Fiscal Year Ended June 30, 2000

	Balance		Additions and/or Retirements	Balance		Accumulated Depreciation		Current Depreciation	Accumulated Depreciation 6-30-00	Rate of Depreciation	Method of Depreciation
	7-1-99	6-30-00		6-30-00	7-1-99	6-30-00					
<u>Solid Waste Land and Facilities</u>											
Land	\$ 243,985.00	\$ 243,985.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
Landfill Facilities	86,086.76	86,086.76	-	17,217.68	4,304.34	21,522.02	4,304.34	21,522.02	21,522.02	5.00%	S.L.
Total Solid Waste Land and Facilities	\$ 330,071.76	\$ 330,071.76	\$ -	\$ 17,217.68	\$ 4,304.34	\$ 21,522.02	\$ 4,304.34	\$ 21,522.02	\$ 21,522.02		
<u>Equipment</u>											
Highlift	\$ 62,790.00	\$ 62,790.00	\$ -	\$ 62,790.00	\$ -	\$ 62,790.00	\$ -	\$ -	\$ 62,790.00	6.67%	S.L.
Computer Equipment	8,308.00	8,308.00	-	8,308.00	-	8,308.00	-	-	8,308.00	20.00%	S.L.
Scales	25,995.00	25,995.00	-	14,258.00	2,599.50	16,857.50	2,599.50	16,857.50	16,857.50	10.00%	S.L.
Waste Oil Burner	4,700.00	4,700.00	-	1,763.00	470.00	2,233.00	470.00	2,233.00	2,233.00	10.00%	S.L.
Total Equipment	\$ 101,793.00	\$ 101,793.00	\$ -	\$ 87,119.00	\$ 3,069.50	\$ 90,188.50	\$ 3,069.50	\$ 90,188.50	\$ 90,188.50		
Total Fixed Assets and Accumulated Depreciation	\$ 431,864.76	\$ 431,864.76	\$ -	\$ 104,336.68	\$ 7,373.84	\$ 111,710.52	\$ 7,373.84	\$ 111,710.52	\$ 111,710.52		

Loudon County Solid Waste Disposal Commission
Schedule of Tipping Fees in Force
June 30, 2000

<u>Type</u>	<u>Unit Cost</u>
Permagrain	\$21.77 per ton
Quazite	\$15.45 per ton
Viskase	\$24.77 per ton
All Other Types	\$34.88 per ton

Loudon County Solid Waste Disposal Commission
Board of Commissioners
June 30, 2000

Chairman
Vice - Chairman
Treasurer
Member
Member
Member
Member

Wayne Tolbert
Albert Jorden, Jr.
Sally Proaps
Robert Harrison
Steve Field
Larry Stafford
Ted Sitzlar

INTERNAL CONTROL AND COMPLIANCE SECTION

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Auditor's Report on Compliance and on Internal Control Over Financial
Reporting Based on an Audit of Financial Statements Performed in
Accordance with Government Auditing Standards

May 22, 2001

Board of Commissioners
Loudon County Solid Waste Disposal Commission
100 River Road #109
Loudon, Tennessee 37774

I have audited the financial statements of Loudon County Solid Waste Disposal Commission as of and for the year ended June 30, 2000, and have issued my report thereon dated May 22, 2001. I conducted my audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether Loudon County Solid Waste Disposal Commission's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing my audit, I considered Loudon County Solid Waste Disposal Commission's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, I noted certain matters involving the internal control over financial reporting and its operations that I consider to be reportable conditions. Reportable conditions involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in my opinion, could adversely affect Loudon County Solid Waste Disposal Commission's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. Reportable conditions are described in the accompanying schedule of findings as items 00-1 through 00-4.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. My consideration of the internal control over financial reporting would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, of the reportable conditions described above, I consider findings 00-1 through 00-4 to be material weaknesses.

This report is intended solely for the information and use of management and the Board of Commissioners of the Loudon County Solid Waste Disposal Commission and is not intended to be and should not be used by anyone other than the specified parties.

B. J. King

Loudon County Solid Waste Disposal Commission
Schedule of Findings
Fiscal Year Ended June 30, 2000

Finding 00-1

A general ledger accounting system was not maintained which would have identified the assets, liabilities, and retained earnings of the Solid Waste Disposal Commission.

Recommendation

A general ledger accounting system should be prepared and maintained.

Finding 00-2

A revenue ledger and a receipts journal were not maintained.

Recommendation

Prepare and maintain a revenue ledger and a cash receipts journal. The cash receipts journal should identify the receipt number issued for the collection, the name of the person or company remitting the collection, the source of the collection, and the revenue account number to be credited.

Finding 00-3

An expenditure ledger and a cash disbursement journal were not maintained.

Recommendation

Prepare a cash disbursement journal and a an expenditure ledger. List all checks issued in a disbursement journal and record check number, name of payee, and account number to be charged. Prepare an expenditure ledger classifying the expenses by object.

Finding 00-4

Several disbursements for landfill facilities operations fees were not supported by invoices.

Recommendation

All disbursements are to be supported by itemized invoices. Checks should not be signed unless an itemized invoice is attached to the check to be signed.

