

Minutes

Loudon County Solid Waste Disposal Commission

March 13th, 2018

The Loudon County Solid Waste Disposal Commission met on March 13th, 2018 at 6:30 p.m. at the Loudon County Office Building. The Commission was represented by Steve Field, Art Stewart, Bruce Hamilton, Kelly Littleton-Brewster, Larry Jameson, and Dennis Stewart. Other attendees included Chris Parks and Attorney Kevin Stevens; Santek representatives Raymond Givens and Kaitlyn Hampton; and residents Pat Hunter and Aileen Longmire.

Mr. Steve Field called the meeting to order at 6:30 p.m.

Mr. Larry Jameson led the Commission in the Pledge of Allegiance and the invocation.

MOTION: Mr. Art Stewart made a motion to approve the minutes of February 13th, 2018. Mr. Larry Jameson seconded the motion. The minutes were approved unanimously.

During items of Public Concern, Ms. Pat Hunter stated that the Santek's January report containing the top twenty customer's rates from the previous year was lacking the total tonnage amounts. Mr. Kevin Stevens noted that this information was later added to February's packet. There was question about the time frame used to calculate the annual tonnage and Mr. Steve Field stated that it is a calendar year. Ms. Hunter also inquired about remaining invoices from Poplar Springs. Mr. Field stated that Ms. Tracy Blair was not at the County Office building on Friday when he went, and he has not seen or heard any information regarding any additional invoices. Ms. Kelly Littleton-Brewster suggested revising the Monthly Cash Report to separate the ordinary operating expenses from the Poplar Springs disbursements, for clarity purposes. Ms. Pat Hunter also noted that the approved minutes have not been posted to the website for viewing since November 2017. Mr. Steve Field said he would speak to the IT department about this issue.

Ms. Kaitlyn Hampton presented the Cash Activity Report for February 2018 and Santek's Operations Report.

During the Operations Report Mr. Raymond Givens updated that Tate and Lyle sludge is still being cut off until the construction of the new cell is complete, which is estimated for late May. In regards to the inspection, Mr. Givens stated that two flow meters for leachate control will be installed in mid-April. The ongoing issue with the tire trailer led to further discussion about possibly acquiring a third trailer, due to turning vendors away for over a week. Mr. Givens stated that when he inquired about obtaining an additional trailer, he was advised that it would not alleviate the problem with the lengthy waiting times for the trailers to be picked up. Mr. Steve Field offered to make a phone call to the vendor to discuss this concern. Mr. Givens also gave an update regarding the process to determine the source of any excess Nickel at the landfill. An estimated 15 waste streams were tested. Analytical results from the last few streams have yet to be reported; however, the last Nickel sample that was recently collected was within the limit.

Mr. Kevin Stevens gave an update on the Auditor's Contract RFP. He sent out an RFP for a three-year audit term to six potential accounting firms after the January meeting. Although a few firms asked some

questions about the RFP, he ultimately received only one response which was from Mr. Hill's firm. A proposed contract will be presented to Mr. Hill for the upcoming year.

MOTION: Mr. Bruce Hamilton made the motion to accept the audit proposal from Mr. Hill's firm for a three year term. Mr. Larry Jameson seconded the motion. It passed by a vote of 5-1, with Ms. Littleton Brewster voting against the motion and Mr. Dennis Stewart abstaining.

Mr. Art Stewart asked about the 3-5% price increase that is reflected on the proposal. It was discussed that the increase was consistent for each year.

MOTION: Ms. Kelly Littleton-Brewster made a motion to send Mr. Bob Bowman a bill for the amount of increase that it cost Solid Waste for the hassle associated with acquiring the Poplar Springs invoices. Mr. Dennis Stewart seconded the motion.

Mr. Art Stewart stated that this was not something that he thought the Board should be concerned with during the proposal to Santek Operations. Kelly Littleton-Brewster withdrew her motion.

MOTION: Ms. Kelly Littleton-Brewster made a motion that the Board send a letter to Mr. Bob Bowman stating that the auditor should have complete access to the Poplar Springs invoices to avoid additional audit costs. Mr. Dennis Stewart seconded the motion. It passed unanimously.

Contract Modification Update. The counterproposal was made on behalf of the Board of a security fee that would leave the Commission with \$1.6 million in the security fee account after payment of all closure/post-closure expenses. Due to scheduling conflicts, Mr. Jameson was unable to meet with Santek in regards to the proposal; however, Mr. Kevin Stevens sent a written response to Santek. Ms. Cheryl Dunson responded saying that she had spoken with Mr. Tim Watts (CFO) who agreed to come to Loudon to meet with the Commission. Mr. Steve Field said that he had spoken to Ms. Dunson in regards to scheduling a meeting and she suggested making an itemized proposal to define all specific criteria of the requested contract modification. Mr. Field also discussed the importance of adopting a phase closure plan and schedule that is flexible enough to include a plan in the case that final elevation is not obtained. Ms. Kelly Littleton-Brewster asked for a copy of the documentation and technical drawings that Santek provided to Dr. Bachus. Mr. Stevens will prepare a draft contract modification proposal setting forth the Commission's position. Mr. Jameson asked that this document include a requirement for a pressurized wheel wash to be placed at the landfill in order to maintain clean roadways year round. Mr. Art Stewart suggested adding that consequences would be put in place for not maintaining the appropriate environmental care.

Ms. Kelly Littleton-Brewster gave a Poplar Springs update. She spoke to Mr. Bob Bowman in regards to the responsibility of monitoring Poplar Springs after the repair work is done, and he proposed having an engineer draw up specifications which would be carried out by a county employee. In August, a contractor will visit the location to further revise these specifications. Ms. Littleton-Brewster spoke to the Mayor in regards to continued expenses with Poplar Springs. It was brought to her attention that a few invoices at Ms. Tracy Blair's office are not being paid at this time. She has a meeting with Ms. Blair to follow up on this information. Mr. Larry Jameson is under the impression that the Solid Waste Commission will be funding any additional cost once current funding is depleted; however, Ms. Littleton-Brewster said that they are hoping they get reimbursed from the grant.

Mr. Chris Parks spoke about a grant that was offered by TDEC to provide a building at a current facility, capable of collecting household hazardous waste regularly. They would provide a steel building, the

facility employees will box the material, and Clean Harbors will dispose of it. TDEC will pay for the end disposal of the hazardous waste; however, the details involving the continued expense of training employees at the facility as well as the maintenance of the building are unknown. Mr. Steve Field spoke of the potential dangers associated with collecting hazardous waste. Mr. Parks agreed to get more information about the grant.

Mr. Kevin Stevens gave the Attorney's Report. He provided documentation concerning the City of Loudon water line loan and the schedule for repayment which will last through the year 2022. Ms. Kelly Littleton-Brewster suggested asking the city for a payoff amount to reduce the interest being paid. Mr. Steve Field asked that Mr. Dennis Stewart look into the details of making this payment.

MOTION: Ms. Kelly Littleton-Brewster made a motion to pay the Commission's portion of the remaining balance of the water line loan, an estimated \$60,000. Mr. Larry Jameson seconded the motion. It passed unanimously.


Chairman's Report. Mr. Field presented a summary of the Commission expenses as follows: the water line quarterly payment of \$3,750; and attorney fees totaling \$2,500. Mr. Field will attend the Solid Waste Conference, and he urged others to attend as well.

MOTION: Mr. Bruce Hamilton made a motion to approve Commission member's expenses associated with travel for the conference. Mr. Dennis Stewart seconded the motion. It passed unanimously.

MOTION: Mr. Art Stewart made a motion to adjourn the meeting at 8:09 p.m. and Mr. Bruce Hamilton seconded the motion. It passed unanimously.

The Commission's next regularly scheduled meeting is April 10th, 2018 at 6:30 p.m. at the Loudon County Courthouse Annex.

Respectfully submitted,


Steve Field, Chairman

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