

**Minutes**  
**Loudon County Solid Waste Disposal Commission**  
**October 9, 2012**

The Loudon County Solid Waste Disposal Commission (Commission) met on October 9, 2012 at 6:30 p.m. at the Loudon County Courthouse Annex. The Commission was represented by Steve Field, Jim Akins, Robert Harrison, Ted Sitzlar, Bill Waldrop, and John Watkins. Other attendees included Attorney Bud Gilbert; Santek representatives Lisa Humphres and Levi Higdon; Gordon Harless with Loudon County; Aileen Longmire, Pat Hunter, an unidentified resident and County Commissioner Sharon Yarbrough.

Mr. Field called the meeting to order at 6:35 p.m. Mr. Field also thanked County Commissioner Sharon Yarbrough for her attendance.

**MOTION:** Mr. Bill Waldrop made a motion to approve the minutes. John Watkins noted a grammatical error and requested correction. Mr. Watkins seconded the motion to approve the September 11, 2012 minutes as corrected. The Commission approved the motion unanimously.

Ms. Humphres presented the Cash Activity Report and Santek's operations report for September. During the review of the September 14, 2012 Tennessee Department of Environment and Conservation (TDEC) facility evaluation, Mr. Field asked Levi Higdon to discuss the installation of methane flares at the Matlock Bend Landfill. Mr. Higdon stated there have been five methane flares installed last month. TDEC's Rick Brown and Paula Plont had previously suggested this installation. While reviewing the Santek Materials Classification Report, Robert Harrison shared with the Commission his concern regarding the potential increase in overall sludge percentages should Kimberly Clark reduce the amount of paper waste going into the landfill. Mr. Harrison suggested there may be a need to begin looking for ways to replace that waste stream in the event of its loss. Steve Field stated he has discussed this with Santek's Cheryl Dunson and she is to report back with recommendations. Mr. Waldrop inquired about the status of the major modification permit. Mr. Field told the Commission he was in contact with Santek's Matt Dillard and he is waiting for TDEC to respond with further comments or a letter of completion.

Mr. Gilbert presented the Attorney's Report. He handed out a suggested Compilation Score Card for the RFP process pertaining to the Matlock Bend Landfill review. He explained the use of the "honor roll" grading system. He reminded the Commission that this step is not the end of the selection process. After lengthy deliberation, the Commission came to an agreement narrowing the proposers to the top four candidates – Civil & Environmental Consultants, Inc., CTI Engineering, Inc., Geosyntec Consultants, and Quantum Environmental & Engineering Services, LLC (in alphabetical order).

Upon agreement on the final four proposers, the Commissioners discussed the interview process. After much discussion, it was decided each proposer would be allotted up to 10 minutes to describe the firm's proposal followed by an additional 10 minutes for questions from members of the Commission.

**MOTION:** Mr. Harrison made a motion to finalize the selection of the four candidates and requesting Civil & Environmental Consultants, Inc., CTI Engineering, Inc., Geosyntec Consultants, and Quantum Environmental & Engineering Services, LLC to attend the November 14<sup>th</sup> meeting for the interview process. Mr. Watkins seconded the motion. The motioned carried on a vote of 4 to 2 with Mr. Field and Mr. Waldrop in the dissent.

Mr Gilbert provided the Commission a chart analysis of the LCSWDC term history. Mr. Gilbert confirmed commencement dates and length of terms by appointing authorities. Mr. Gilbert told the Commission he recently met with the Loudon County Mayor and Chairman Field and corrective action is

being taken by the County Mayor to ensure six-year term appointments. Mr. Gilbert stated he will prepare a letter to be sent out informing Commissioners of impending appointment expirations. The Commission agreed Mr. Gilbert may add term appointments to the master calendar.

In response to the Chairman's request, Mr. Gilbert gave each of the Commissioners property inventory cards for each of the four properties owned by the Commission. Mr. Gilbert noted that the original landfill tract (property card number one) requires additional research including the final cost information as it was originally obtained by Loudon County in by condemnation.

Steve Field provided the Commission with an update on the viewshed analysis, which is being prepared by Kim Raia of CTAS with the assistance of the county GIS department. They are much closer to getting the topography layers finalized in the system. Mr. Field expects to have everything prepared for next month's meeting.

Mr. Field asked Mr. Harless to share with the Commission highlights of his meeting with TDEC last week. Mr. Harless stated it was a qualitative evaluation by TDEC and they were pleased with the county's overall process. TDEC is in the process of comparing Loudon County to Dickson and McMinn Counties as a more accurate way of measuring the per-capita rate for recycling. This should provide a more fair measure of how the county's recycling is done.

Chairman Field asked that the Loudon Utilities pelletized volumes be added to the Loudon County Annual Recycling Report for next year.

Because Lenoir City, the City of Loudon and Loudon couldn't agree on a mutually beneficial plan, Mr. Harless stated he is no longer pursuing the grant.

Mr. Harrison asked Mr. Harless to look into the purchase of a tub grinder for use at the landfill or the convenience center.

The Commission discussed distribution of an educational flyer to be enclosed with the county utility bills.


Mr. Harless shared with the commission the success of the recent Household Hazardous Waste Day. The number of residents taking advantage of this event was up from the Spring event. No firm numbers are in as of yet.

Mr. Field gave a report about his presentation at a recent Loudon County Commission meeting. Some county commissioners expressed concern regarding the financial situation of the landfill. He also stated the upcoming appointments to the LCSWDC will be more thoroughly scrutinized with the possibility of a county commissioner being appointed to the solid waste commission.

**MOTION:** Mr. Waldrop made motion to adjourn the meeting at 9:28 p.m. and Mr. Watkins seconded the motion. The motion passed unanimously.

The Commission's next regularly scheduled meeting is November 13, 2012 at 6:30 p.m. at the Courthouse Annex.

Respectfully submitted,

  
Steve Field, Chairman

Loudon County Solid Waste Disposal Commission