

Minutes
Loudon County Solid Waste Disposal Commission
September 11, 2012

The Loudon County Solid Waste Disposal Commission (Commission) met on September 11, 2012 at 6:30 p.m. at the Loudon County Courthouse Annex. The Commission was represented by Steve Field, Jim Akins, Robert Harrison, Aprell Patterson, Ted Sitzlar, Bill Waldrop and John Watkins. Other attendees included Attorney Bud Gilbert; Santek representatives Cheryl Dunson and Levi Higdon; Gordon Harless and Gina Kelley with Loudon County; Aileen Longmire, Pat Hunter, Mr. & Mrs. Lawrence Johnson, and an unidentified resident.

Mr. Field called the meeting to order at 6:31 p.m.

MOTION: Mr. Waldrop made a motion to approve the July 10, 2012 minutes. Mr. Akins seconded the motion. The motion was approved unanimously.

MOTION: Mr. Watkins made a motion to approve the August 14, 2012 minutes with a correction to Mr. Akins' name. Mr. Waldrop seconded the motion. The motion was approved unanimously.

During the Items of Public Concern, Mr. Johnson asked Commissioners how they intend to meet the State of Tennessee's twenty-five percent (25%) waste reduction goal. He also asked if the entity that performed the appraisal on land adjoining the landfill recently acquired by the Commission had been paid a commission, and he questioned the appraiser's qualifications.

Mr. Harless introduced Ms. Kelly to the Commission and indicated that she will be assisting him as a part-time outreach person.

Ms. Dunson presented the Cash Activity Report and Santek's operations report. Mr. Watkins asked Ms. Dunson to include a new piece of information in the Materials Classification Report that would track each month the percentage of sludge from the beginning of the report's inception.

Mr. Gilbert presented the Attorney's Report. He said the Request for Proposals (RFP) for the Matlock Bend Landfill Review by a licensed engineering firm were sent out on August 31, 2012 to the seven potential bidders identified on the initial bidders list and 12 additional packets were also mailed out to other interested firms that responded to the Loudon County Purchasing Office's advertisement on the RFP. Mr. Waldrop asked about what criteria should be used to evaluate the proposals. After a lengthy discussion of possible selection processes, the Commission elected to distribute all RFP proposals to each of the Commissioners with instructions to grade them with a simple A, B or C letter grade by means of a process that Attorney Gilbert described as the "honor roll selection process. The Commissioners will then discuss their individual grades at the next Commission meeting and deliberate to a decision on the final selection process, including the possible interview of leading candidates.

Mr. Gilbert presented the Commission with a draft of the Master Plan Advisory Committee Charter. After some discussion regarding minority reports to the majority of the committee, the Commission decided committee members voting in the minority can express their opinion verbally and their comments will be noted in the final report.

Mr. Gilbert distributed several spreadsheets related to the Commissioners' appointed terms. He noted that there had been some confusion by the appointing authorities on the commencement date and length of terms and that in some instances the county had appointed Commissioners in prior years to three-year terms as opposed to six-year terms. He is obtaining actual copies of all minutes and resolutions from the

appointing governmental bodies and preparing a draft letter for Mr. Field's signature to take to the county mayor on the appropriate terms and recommended corrective action where needed.

Mr. Gilbert distributed on behalf of Chairman Field a "very rough draft" of a landfill viewshed analysis prepared by Kim Raia of CTAS. Mr. Field explained the analysis and said the Commission should have a draft with better side views at its next meeting. Mr. Harrison suggested incorporating fill sequencing and vegetation as the landfill matures in the future by projecting the changes in five-year increments. He said he would prepare a summary of his request for Ms. Raia.

Mr. Field said he is preparing for the Loudon County Commission's workshop October 1st with the landfill's governmental stakeholders. He distributed a proposed agenda including a prior survey used by the Commission at a prior meeting of the governmental stakeholders to gauge their input and support on various aspects of the landfill and the Commission. Mr. Harrison noted that the questions on the survey were now dated and would need to be redrafted to match the upcoming meeting's agenda. Mr. Field also discussed the timing of an upcoming meeting he anticipated attending with Loudon County representatives and TDEC regarding the state's willingness to perform a qualitative assessment that he also wanted to report on at the Loudon County Commission's workshop.

MOTION: Mr. Harrison made a motion to have legal counsel at the county's meeting with representatives from the Tennessee Department of Environment and Conservation (TDEC) to discuss the qualitative assessment of the county's waste reduction efforts. The motion died for the lack of second.

MOTION: Mr. Harrison made a motion to strike the survey from the agenda with the upcoming meeting with county mayor and county commissioners. Mr. Waldrop seconded the motion. The motion was approved on a vote of six to one, with Commissioner Watkins voting no.

Mr. Field suggested re-scheduling the meeting for a later date to give the Commission time to create a new survey. Mr. Waldrop recommended that the TDEC qualitative meeting be retained in the proposed county commission meeting agenda. The Commission had more discussion about date changes and reconvening the Commission in late-September to discuss the survey.

MOTION: Mr. Harrison made a motion to authorize Mr. Field to complete a survey to be used at the planned county commission meeting that would include survey questions covering the rule changes by the solid waste control board; recycling; the Land Use Master Plan; and the Commission's effectiveness in its management of the landfill and its other duties. Mr. Waldrop seconded the motion. It passed unanimously.

Mr. Field told the Commission he will attend the September 17, 2012 Loudon County Commission meeting and give the county commissioners his regular quarterly update.

Mr. Harless informed the Commission he intends to apply for a Hub & Spoke Grant from TDEC to purchase larger automated equipment for recycling initiatives. The equipment will be shared by the three local municipalities in Loudon County. The deadline to apply for the grant is October 1, 2012 and is estimated to be as much as \$300,000. Mr. Harless said that if the county received the grant, he planned to purchase a rear-end loader truck to collect single stream recyclables at the curb and process them at the Lenoir City Convenience Center. He said the City of Lenoir City will use the vehicle three days per week; the City of Loudon will use the vehicle three days per week; and the county will use the vehicle one day per week to collect paper at the county schools. He said he also intends to purchase a compactor and 1,000 95-gallon rolling carts.

Mr. Harrison asked Mr. Harless what the Commission could do to assist Loudon County and Mr. Harless with the grant application. Mr. Harless replied that he would like the Commission's show of support in a letter and he may need \$20,000 to purchase the carts. Mr. Harrison also inquired as to whether the processing of recyclables might be more functional at the Matlock Bend Landfill. Mr. Gilbert cautioned the Commissioners that because the Commission was not a solid waste authority and had limited authority under its creation agreement, the appropriation of funds unrelated to the landfill might present legal issues. He also advised the Commissioners to remain mindful of the Commission's contractual obligations to Santek under the landfill's operating agreement.

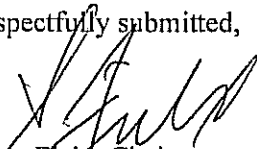
MOTION: Mr. Akins made a motion authorizing Chairman Field to write a letter of support to submit with Mr. Harless' grant application. Mr. Stizlar seconded the motion and it passed unanimously.

Mr. Field mentioned TDEC has expressed an interest in working with local industrial customers of the landfill to reduce their waste streams or find beneficial end uses.

MOTION: Mr. Waldrop made a motion to adjourn the meeting at 9:50 p.m. Mr. Akins seconded the motion. The motion passed unanimously.

The Commission's next regularly scheduled meeting is October 9, 2012 at 6:30 p.m. at the Courthouse Annex.

Respectfully submitted,



Steve Field, Chairman
Loudon County Solid Waste Disposal Commission