

## LOUDON COUNTY COMMISSION

STATE OF TENNESSEE

COUNTY OF LOUDON

October 5, 2015

6:00 PM

### PUBLIC HEARING

- A. **A Resolution To Amend the Loudon County Zoning Resolution, Article 7, Administration and Enforcement, Section 7.030 Building Permits.**
- B. **A Resolution Amending the Zoning Map of Loudon County, Tennessee, Pursuant to Chapter 7, § 13-7-105 of Tennessee Code Annotated, to Rezone Approximately 0.91 Acres from R-1 (Suburban Residential District) to C-2 (General Commercial District), Referenced by Tax Map 41, Parcel 130.01, Located at 180 Littleton Drive, Loudon, TN, Situated in the 1st Legislative District.**
- C. **A Resolution of the Loudon County Commission to Accept an Additional 850 FT./0.161 Miles of Mountain Drive B Extending into the Traditions of Avalon, Within Avalon Subdivision into the Public Roadway System, Said Road Located in the 5<sup>th</sup> Legislative District of Loudon County, Tennessee.**

### REGULAR MEETING

- (1) **Opening of Meeting** **BE IT REMEMBERED** that the Board of Commissioners of Loudon County convened in regular session in Loudon, Tennessee on the 5th day of October, 2015. The **Honorable Steve Harrelson** called the meeting to order.  
**Commissioner Satterfield** opened the County Commission Meeting, led the Pledge of Allegiance to the Flag of the United States of America and gave the invocation.
- (2) **Roll Call** Present were the following Commissioners: **Brewster, Meers, Maples, Tinker, Satterfield, Bradshaw, Harrelson, Duff, Shaver, and Cullen: (10)**  
The following Commissioner was **Absent: (0)**  
Thereupon **Chairman Harrelson** announced the presence of a quorum.  
Present was the **Honorable Mayor Buddy Bradshaw**.
- (3) **Agenda Adopted** **Chairman Harrelson** requested that the October 5, 2015 Agenda be adopted. **Mayor Bradshaw** announced that he had changes for the New Hires Vacation/Sick Leave Policy ready for approval of the Commission as Item 7.A.2 and would like a vote on this tonight.  
A **motion** was made by **Commissioner Shaver** with a second by **Commissioner Cullen** to adopt the Agenda.  
Upon voice vote the motion **Passed** unanimously.

**(4)**  
**Presentation**  
**Honoring**  
**David Blackburn**  
**Approved**

**Loudon County Commissioner, David Meers**  
**Commissioner Meers** left the meeting to make a presentation honoring David Blackburn, Vice Chancellor and Athletic Director, UTC and a native of Loudon County. **Chairman Harrelson** requested approval of the following on his behalf.

- A. Request Consideration of Approval of a Presentation to David Blackburn, Vice Chancellor and Athletic Director, UTC, Declaring this David Blackburn Day in Loudon County.

A **motion** was made by **Commissioner Brewster** with a **second** by **Commissioner Satterfield** to approve this Request.

Upon voice vote the motion **Passed** unanimously.

**Proclamation 100515-A**

**(5)**  
**Minutes for**  
**Sept. 8, 2015**  
**Approved**

**Chairman Harrelson** requested that the September 8, 2015 County Commission Meeting Minutes be approved and accepted.

A **motion** was made by **Commissioner Shaver** with a second by **Commissioner Bradshaw** to approve these minutes.

Upon voice vote the motion **Passed** unanimously.

**(6)**  
**General**  
**Public**  
**Comments**

**Chairman Harrelson** asked that any visitor wishing to address the Commission come forward.

**Richard Truitt** and **John Howell** spoke.

**Loudon County Mayor, Buddy Bradshaw**, requested consideration and possible action on the following items:

**(7)**  
**Boards**  
**Appointments**  
**Approved**

1. Request Consideration of Approval of the Following Boards/Committees Appointments Resolutions:

- a. Industrial Bond Board of Loudon County, Inc.
- b. Loudon County GIS Board

A **motion** was made by **Commissioner Bradshaw** with a **second** by **Commissioner Tinker** to approve these resolutions.

Upon voice vote the motion **Passed** unanimously.

**Resolutions 100515-B & C**

**(8)**  
**Changes to**  
**Policy &**  
**Procedures**  
**Handbook**  
**Approved**

2. Request Consideration of Approval of Changes for New Hire Vacation/Sick Leave Policy in the Loudon County Policy and Procedures Handbook.
- Mayor Bradshaw** offered the Commission a choice of three options and noted that his personal preference was Option 3 - that they could use accrued vacation days if they needed to be off but they could not use sick leave until they completed their probationary period. Commissioners agreed with the Mayor and rejected the first two options. A **motion** was made by **Commissioner Satterfield** with a **second** by **Commissioner Bradshaw** to approve Option 3.
- Upon roll call vote the following Commissioners voted **Aye: Maples, Tinker, Satterfield, Bradshaw, Harrelson, Duff, Shaver, Cullen, and Brewster: (9)**
- The following Commissioners voted **Nay: (0)**
- The following Commissioner was **Absent: Meers: (1)**
- Thereupon the Chairman declared the motion **Passed: (9, 0, 1)**
- Exhibit 100515-D**

**(9)**  
**2015 Updated**  
**Policy and**  
**Procedures**  
**Handbook**  
**Approved**

3. Request Consideration of Approval of a Resolution Adopting the 2015 Updated Policy and Procedures Handbook for Loudon County Government.
- A **motion** was made by **Commissioner Bradshaw** with a **second** by **Commissioner Satterfield** to approve this resolution.
- Upon roll call vote the following Commissioners voted **Aye: Maples, Tinker, Satterfield, Bradshaw, Harrelson, Duff, Shaver, Cullen, and Brewster: (9)**
- The following Commissioners voted **Nay: (0)**
- The following Commissioner was **Absent: Meers (1)**
- Thereupon the Chairman declared the motion **Passed: (9, 0, 1)**
- Resolution 100515-E**

**Loudon County Planning Director, Laura Smith** requested consideration of action on the following items:

**(10)**  
**Amendment to**  
**County Zoning**  
**Resolution**  
**Approved**

1. A Resolution To Amend the Loudon County Zoning Resolution, Article 7, Administration and Enforcement, Section 7.030 Building Permits.
- A **motion** was made by **Commissioner Shaver** with a **second** by **Commissioner Brewster** to approve this Resolution.
- Upon roll call vote the following Commissioners voted **Aye: Tinker, Satterfield, Bradshaw, Harrelson, Duff, Shaver, Cullen, Brewster, and Maples: (9)**
- The following Commissioners voted **Nay: (0)**
- The following Commissioner was **Absent: Meers (1)**
- Thereupon the Chairman declared the motion **Passed: (9, 0, 1)**
- Resolution 100515-F**

**(11)**  
**Rezoning on**  
**Littleton Drive**  
**Approved**

2. Pursuant to Chapter 7, § 13-7-105 of Tennessee Code Annotated, to Rezone Approximately 0.91 Acres from R-1 (Suburban Residential District) to C-2 (General Commercial District), Referenced by Tax Map 41, Parcel 130.01, Located at 180 Littleton Drive, Loudon, TN, Situated in the 1st Legislative District.

A **motion** was made by **Commissioner Brewster** with a **second** by **Commissioner Maples** to approve this Resolution.

Upon roll call vote the following Commissioners voted **Aye: Satterfield, Bradshaw, Harrelson, Duff, Shaver, Cullen, Brewster, Maples, and Tinker: (9)**

The following Commissioners voted **Nay: (0)**

The following Commissioner was **Absent: Meers (1)**

Thereupon the Chairman declared the motion **Passed: (9, 0, 1)**

**Resolution 100515-G**

**(12)**  
**Additional**  
**Footage on**  
**Mountain Drive B**  
**Accepted Into**  
**Public Roadway**  
**System**  
**Approved**

3. A Resolution of the Loudon County Commission to Accept an Additional 850 FT./0.161 Miles of Mountain Drive B Extending into the Traditions of Avalon, Within Avalon Subdivision into the Public Roadway System, Said Road Located in the 5<sup>th</sup> Legislative District of Loudon County, Tennessee.

A **motion** was made by **Commissioner Duff** with a **second** by **Commissioner Shaver** to approve this Resolution.

Upon roll call vote the following Commissioners voted **Aye: Bradshaw, Harrelson, Duff, Shaver, Cullen, Brewster, Maples, Tinker, and Satterfield: (9)**

The following Commissioners voted **Nay: (0)**

The following Commissioner was **Absent: Meers (1)**

Thereupon the Chairman declared the motion **Passed: (9, 0, 1)**

**Resolution 100515-H**

**Loudon County Budget Director, Tracy Blair**, was absent and **Commissioner Shaver** presented the following Budget Items for Commission consideration.

**(13)**  
**Amendments to**  
**Seven Funds**  
**Approved**

1. Consideration of Amendments to the Following Funds:
  - a. County General Fund 101
  - b. Public Library Fund 115
  - c. Recycling Centers Fund 116
  - d. Highway Department Fund 131

**Commissioners Brewster and Tinker each cited Conflict-of-Interest statements for the following three funds as they voted.**

- e. General Purpose School Fund 141
- f. School Federal Projects Fund 142
- g. Education Capital Projects Fund 177

A **motion** was made by **Commissioner Shaver** with a second by **Commissioner Cullen** to approve all seven funds with one vote. There were no objections.

Upon roll call vote the following Commissioners voted **Aye: Harrelson, Duff, Shaver, Cullen, Brewster, Maples, Tinker, Satterfield, and Bradshaw: (9)**

The following Commissioners voted **Nay: (0)**

The following Commissioner was **Absent: Meers: (1)**

Thereupon the Chairman declared the motion **Passed: (9, 0, 1)**

**Exhibits 100515-I-O**

**(14)**  
**Summary**  
**Financial**  
**Statements**  
**Distributed**

Let the record reflect that Summary Financial Statements for September 30, 2015 and Loudon County Budget Committee Meeting Minutes for August 17, 2015 have been distributed.

**Exhibits 100515-P&Q**

**(15)**  
**Notaries**  
**Approved**

**Loudon County Commissioner, Van Shaver**, made a **motion** with a second by **Commissioner Tinker** to approve the following Notaries: ***Denisa Dayle Bilbrey; Debra A. Cain; Brenda L. Ellis; Brittany Finchum; Susan H. Fox; Teresa J. Hauger; Alexandra L. Howard; Tina Howard Kelley; Amanda Gale Kimbrell; Carla A. Millsaps; and Marcia Perry-McKenzie.***

Upon voice vote the motion **Passed** unanimously.

**Exhibit 100515-R**

**Chairman Harrelson** asked if there were any further comments and, upon receiving none, he asked for a motion to adjourn.

**(16)  
Adjournment**

There being no further business, a **motion** being duly made and seconded, the October 5, 2015 County Commission Meeting stood adjourned at 7:45 p.m.

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**CHAIRMAN**

**ATTEST:**

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**COUNTY CLERK**

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**COUNTY MAYOR**